



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2016 September 29 AT 7:30 a.m. in the CPA Centre of Excellence,
604 – 9th Avenue S.W.**

Present: F. Clemens (Chair)
Councillor Carra
Councillor Chu
E. Chidley
L. Falkenberg
S. Gittens
L. Hassanali
M. Logan
J. Pantazopoulos
E. Sawyer

Also Present: M. Derbyshire, General Manager

F. Clemens called the meeting to order at 7:35 am.

1. WELCOME AND CONFIRMATION OF AGENDA

AMENDMENT: Moved by F. Clemens to allow extra time for Budget item and noted this is a decision item.

CONFIRM AMENDED AGENDA, Moved by M. Logan that the agenda for the September 29, 2016 CPA Board be confirmed as amended.

CARRIED

2. CONFIRMATION OF MINUTES – July 28, 2016

CONFIRM MINUTES, Moved by E. Sawyer that the Minutes for the 2016 July 28 regular meeting of the CPA Board be confirmed as amended.

CARRIED

MOVE IN CAMERA, Moved by F. Clemens that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:42 am., to consider business matters.

MOVED by Councillor Carra to move out of camera at 7:50 am and not report.

4A. TM FORUM

Councillor Carra reported on a Smart City InFocus conference he attended in China in early September, and submits this report for information.

Moved by Councillor Carra that someone at CPA explore membership in the TM Forum and report back to the Board.

CARRIED

4B. BUDGET PRESENTATION, CPA2016-23

M. Derbyshire presented the budget adjustments for the two years of 2017 and 2018.

M. Derbyshire reported that CPA is seeing continuing erosion in parking revenue due to the economy.

Discussion was held around dividend structure. Administration will add an agenda item to the November Agenda regarding Dividend Structure to explore options.

Moved by E. Sawyer to approve the budget as presented in Report CPA2016-23.

CARRIED

4C. CORPORATE REPUTATION SURVEY, CPA2016-24

M. Derbyshire presented the Corporate Reputation Survey Results. Results are based on 1000 residents of Calgary.

Councilor Carra requests to defer to a time when Ipsos Reid, can present the results to the Board. Administration will arrange.

5A. SUB-COMMITTEE REPORTS AND UPDATES

1. Governance Committee

E. Chidley, Chair of the Governance Committee provided an update.

Regarding candidate review, as all Board Members reapplied this year; all terms will expire at the same time (two years); requesting if any members volunteer for 1 or 2 years.

Agreed that volunteer members will email E. Chidley and notes will be sent to Councillor Carra to be forwarded to Council.

New Member Orientation is being rolled out in November and any existing members will be welcome to attend. (full day – 8 hour orientation – including tour and video)

F. Clemens provided briefing on Survey Director results. D. Finley will be returning for a Board Assessment in 2017.

F. Clemens advised that Hay Group has been contracted to complete a Job Evaluation Questionnaire for the General Manager position.

Moved by S. Gittens to receive for information.

CARRIED

2. ParkPlus Committee

S. Gittens, Chair of the ParkPlus Committee, provided an update from the Sept 8th ParkPlus Committee Meeting.

F. Clemens requested a copy of the City of Edmonton contract.

M. Derbyshire will advise Board when contract signed.

LPR RFP closed September 19, 2016.

Moved by M. Logan to receive for information.

CARRIED

3. Strategic Asset Advisory Committee

M. Logan, Chair of the Strategic Asset Advisory Committee provided an update.

- Impound Lot – all Enforcement and Support staff have moved into the ILot.
- East Village Parkade – City Council approved the transfer of Lot 62 to Calgary Municipal Land Corporation (CMLC) on 2016 September 14.and transfer approved. CMLC issued an RFP for a prime design consultant. The RFP closes on 2016 September 27.
- Lido – opening up parkade Oct 1st weekend.
- Veritas – CPA staff have vacated; in process of leasing space.

Moved by L. Hassanali to receive for information.

CARRIED

5B. LIST OF OUTSTANDING AND RECURRING ITEMS

Moved by M. Logan to accept list of Outstanding and Recurring Items for information.

CARRIED

5C. GM REPORT

M. Derbyshire presented the GM Report for September.

Moved by E. Sawyer to receive for information.

CARRIED

6. CHAIR'S UPDATE

F. Clemens reported that he and M. Derbyshire are continuing to meet with Councillors. All meetings have been positive..

F. Clemens also noted autonomous vehicles and stall size decreasing.

7. ADJOURNMENT

Meeting adjourned at 9:37 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2016 _____

CHAIRMAN

MEMBER