



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY  
HELD ON 2016 June 23 AT 7:30 a.m. IN THE CPA MAIN BOARD ROOM,  
620 – 9<sup>th</sup> Ave S.W.**

Present: F. Clemens (Chair)  
Councillor Carra  
Councillor Chu  
E. Chidley  
L. Falkenberg  
S. Gittens  
L. Hassanali  
M. Logan  
J. Pantazopoulos  
E. Sawyer

Also Present: M. Derbyshire, General Manager

F. Clemens called the meeting to order at 7:33 am.

**1. WELCOME AND CONFIRMATION OF AGENDA**

CONFIRM AGENDA, Moved by E. Sawyer that the agenda for the June 23, 2016 CPA Board be confirmed.

CARRIED

**2. CONFIRMATION OF MINUTES – May 26, 2016**

CONFIRM MINUTES, Moved by M. Logan that the Minutes for the 2016 May 26 regular meeting of the CPA Board be confirmed.

CARRIED

**MOVE IN CAMERA**, Moved by E. Sawyer that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:35 am., to consider business matters.

MOVED by M. Logan to move out of camera at 8:16 am and report.

## **RISE AND REPORT**

### **3A. Lot 62**

The Board received a presentation from Michael Brown, President and C.E.O. of Calgary Municipal Land Corporation (CMLC)

Moved by M. Logan to receive for information

CARRIED

### **5A4. Strategic Asset Advisory Committee Update**

Moved by M. Logan to receive Strategic Asset Advisory Committee update for information.

CARRIED

### **4A. INTRODUCTION OF ANNUAL RESIDENTIAL PERMIT FEE, CPA2016-15**

M. Derbyshire presented a report introducing an Annual Residential Permit Fee.

L. Hassanalli enquired if there was a charge for visitor parking; would like to see visitor and resident charges rolled out at the same time.

M. Derbyshire reported that there will be changes around the whole RPP program with providing a virtual tag.

Need to understand the difference between paper and virtual systems; understand it is a fee for service.

Moved by S. Gittens to amend recommendation and refer back to administration to include a complete strategic plan and first framework of a marketing strategy at June 2017 Board Meeting.

CARRIED

### **4B. PARKING STRUCTURE REPLACEMENT FUND, REVISED CPA2016-12**

M. Derbyshire presented report CPA2016-12, Revised Parking Structure Replacement Fund.

Moved by M. Logan to refer to Strategic Asset Advisory Committee (SAAC) for further analysis and for Administration to work with The City of Calgary in relation to the Parking Land Acquisition Fund, reporting back to the Board in October 2016.

CARRIED

**4C. CPA HOSTING EXPENSE POLICY, CPA2016-17**

M. Derbyshire introduced a report in order to review hosting expenses, in light of an upcoming revision to The City of Calgary administration expense policy.

Moved by E. Sawyer to refer issue back to Administration and The City of Calgary to establish a policy allowing the Calgary Parking Authority (CPA) to pay for alcohol that meets both CPA and City requirements.

CARRIED

**5A. SUB-COMMITTEE REPORTS AND UPDATES**

**1. Governance Committee**

Moved by E. Sawyer to accept for information.

CARRIED

**2. ParkPlus Committee**

Moved by E. Sawyer to accept for information.

CARRIED

**5B. LIST OF OUTSTANDING AND RECURRING ITEMS**

Moved by E. Sawyer to accept list of Outstanding and Recurring Items for information.

CARRIED

**5C. GM REPORT**

M. Derbyshire provided the GM Report for June.

Highlights include:

- Residential Parking Permit (RPP) Software – system went live on May 18 with no operational issues.
- License Plate Recognition – next milestone is the issuance of an RFP, slated for early July

Any questions please email M. Derbyshire.

Moved by S. Gittens to receive for information.

CARRIED

**6. CHAIR’S UPDATE**

F. Clemens provided an update including the following items:

- Board applications are due at the end of the month. (June 30, 2016),
- HR matters – M. Derbyshire will add a short addition in GM Report going forward,
- Real Estate Matter – discussed Veritas debrief and 7<sup>th</sup> Avenue Purchase idea,
- Meeting with Councillors – F. Clemens and M. Derbyshire are meeting with Councillors and request that Board Members advise of any issues / ideas they would like brought forward.

**7. ADJOURNMENT**

Meeting adjourned at 9:19 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2016 \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MEMBER