



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING COMMITTEE  
HELD ON 2020 September 22 AT 7:30 a.m. via conference.**

Present: J. Pantazopoulos (Chair)  
E. Chidley  
Councillor Chu  
C. Coutinho  
Councillor Davison  
C. Male  
D. Morgan  
S. Qureshi

Absent: A. Osis

Also Present: M. Houssaini, Acting General Manager

J. Pantazopoulos called the meeting to order at 7:30 am.

**1. WELCOME AND CONFIRMATION OF AGENDA**

J. Pantazopoulos thanked members and acknowledged new Committee members will be appointed at Oct 26, 2020 Council Organizational Meeting.

CONFIRM AGENDA, Moved by Councillor Chu that the agenda for the September 22, 2020 Calgary Parking Committee be confirmed.

Seconded by Councillor Davison  
CARRIED

**2. CONFIRMATION OF MINUTES – April 3, 2020, Jul 28, 2020**

CONFIRM MINUTES, Moved by S. Qureshi that the Minutes for the 2020 April 3 regular meeting of the Calgary Parking Committee be confirmed.

Seconded by E. Chidley  
CARRIED

CONFIRM MINUTES, Moved by S. Qureshi that the Minutes for the 2020 July 28 regular meeting of the Calgary Parking Committee be confirmed.

Seconded by D. Morgan  
CARRIED

### **3D. LIST OF OUTSTANDING AND RECURRING ITEMS**

Moved by E. Chidley to receive the Outstanding and Recurring Items for information.

CARRIED

### **4A. EMPLOYEE ENGAGEMENT SURVEY RESULTS**

T. Sparrow, Acting Human Resources Manager presented the CPA Employee Engagement Survey Results. (presentation distributed)

Some items noted:

- 73% response rate – 11% higher than last year,
- Diversity questions – highest scoring area,
- Overall job satisfaction 85%,
- 70 % of employees working from home – 30% in the office due to Covid.

Administration requested to include survey results in Committee Orientation package.

Moved by E. Chidley to receive the CPA Employee Engagement Survey Results for information.

CARRIED

### **4B. ON-STREET RATE POLICY (2021), CPA2020-10**

R. Knight, Business Coordinator, presented the On-Street Rate Policy for 2021, CPA 2020-10.

Administration recommends that the Calgary Parking Authority freeze on-street rates for 2021. Last rate freeze was 2016.

Administration requested to bring forward to Committee for a 6 month review of the policy.

MOVED BY S. Qureshi that the Calgary Parking Committee implement a rate freeze of the Standard Rate Policy for On-street Parking Operations in 2021 with a review by March 2021.

Seconded by E. Chidley

Opposed by Councillor Chu  
CARRIED

#### **4C. 2021 BUDGET ADJUSTMENTS, CPA2020-12**

J. Foulds, CPA Controller presented the 2021 Budget Adjustments Report, CPA 2020-12. The purpose of this report is to seek approval from the Calgary Parking Committee of the proposed budget adjustments for 2021 as part of the City's Mid-Cycle Adjustment process.

Administration requested to provide further details and rationale of budget adjustments and schedule a Special Committee Meeting to review within two weeks prior to approval.

#### **4D. QUARTERLY FINANCIAL REPORT, CPA 2020-13**

J. Foulds, CPA Controller, presented the Quarterly Financial Report, CPA 2020-13.

The Calgary Parking Authority reports results to August 31, 2020 and projections for the remainder of the year. The Covid-19 pandemic has had a major impact on CPA's operations and its ability to meet budgeted returns. Current projections for 2020 predict net income of \$13M compared to the budgeted amount of \$34.7M.

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| MOVED BY E. Chidley to receive the financial update to August 31, 2020 for information. |
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CARRIED

**MOVE IN CAMERA**, Moved by S. Qureshi that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 9:50 am, with respect to the following items:

5A. Notice of Motion Oversight Subcommittee Meeting Update

5B. 9AP-Project Update, CPA 2020-11

5C. ParkPlus Base Code Update, CPA2020-14

CARRIED

Moved by J. Pantazopoulos to move out of camera at 10:30 am and rise and report.

#### **5A. Notice of Motion Oversight Subcommittee Meeting Update**

Administration in attendance: M. Houssaini, A. Donohoe

Administration will provide briefing in Orientation material to new Committee members on the MCC project.

Moved by Councillor Chu to receive the update for information. Update to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

**5B. 9AP-Project Update, CPA2020-11**

Administration in attendance: M. Houssaini, V. Thomas

Moved by C. Coutinho to receive Report CPA2020-11, 9AP Update for information. Report CPA2020-11 to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

**5C. ParkPlus Base Code Update, CPA2020-14**

Administration in attendance: M. Houssaini

Moved by J. Pantazopoulos to receive Report CPA 2020-14, ParkPlus Base Code Update for information. Presentation to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

**6. ADJOURNMENT**

Moved by J. Pantazopoulos to adjourn meeting at 10:30 a.m.

CARRIED

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2020 \_\_\_\_\_

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
MEMBER