



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING COMMITTEE
HELD ON 2019 September 24 AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: J. Pantazopoulos (Chair)
A. Osis - via conference
E. Chidley
C. Coutinho
Councillor Chu
Councillor Davison
J. Kwong
S. Qureshi
D. Morgan

Also Present: G. Furtado General Manager
D. Wannamaker, Manager Operations and Facilities
J. Foulds, Controller

J. Pantazopoulos called the meeting to order at 7:30 am.

1. WELCOME AND CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by J. Kwong that the agenda for the September 24, 2019 Calgary Parking Committee be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – June 25, 2019

CONFIRM MINUTES, Moved by C. Coutinho that the Minutes for the 2019 June 25 regular meeting of the Calgary Parking Committee be confirmed.

CARRIED

MOVE IN CAMERA, Moved by J. Pantazopoulos that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 7:35 am, with respect to the following item:

3A. 9AP-Project Update, CPA2019-09

Administration in attendance: G. Furtado, D. Wannamaker, J. Foulds

Moved by Councillor Davison to accept Report CPA2019-09, 9AP Update for information. Report CPA2019-09 to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

Administration requested to provide high level top 3 risks executive summary for next update.

Moved by J. Pantazopoulos to move out of camera at 8:12 am without reporting.

CARRIED

4A. 2020 BUDGET ADJUSTMENTS, CPA2019-10

J. Foulds presented the 2020 Budget Adjustments Report, CPA2019-10. This report is to seek approval from the Calgary Parking Committee of the proposed budget adjustments for 2020 as part of the City's Mid-Cycle Adjustment process.

MOVED BY C. Coutinho to accept budget adjustment as presented in CPA2019-10.

CARRIED

4A. QUARTERLY FINANCIALS, CPA2019-11

J. Foulds presented the financials to August 31, 2019.

The Calgary Parking Authority reports an overall positive net variance to budget of \$5.0M. This net amount is the combination of a favorable variance to overall revenue of \$1.5M and a favorable variance to operating expenditures of \$3.5M.

MOVED BY J. Kwong to receive Report CPA2019-11 for information.

CARRIED

4C. RPP UPDATE, CPA2019-12

S Trigg presented report CPA2019-12, RPP Update.

2017 moved to online system. Two years later citizens able to use system to renew permits.

Latest enhancement rolled out July 25, 2019, adding additional functionality to the myParking App, including ability to activate visitor permits.

Custom communication for wards provided via a newsletter.

MOVED BY S. Qureshi to receive for information.

CARRIED

4D. SUB-COMMITTEE REPORTS AND UPDATES

1. Audit SubCommittee

J. Kwong, Chair of the Audit Sub-Committee, provided an update from the meeting held on July 23, 2019.

The Audit Subcommittee had a discussion and thorough review of CPA's Risk Management Report (CPA AC2019-02) and attachments. The Audit Subcommittee received the report for information and forwards the report and attachments with amendments to the Calgary Parking Committee for information.

Noted CPAs top 4 risks:

- Inability to control parking inventory
- Policy changes
- Labour disruption
- Reserve adequacy

CPA's Annual Status Report and presentation (AC2019-0630) was approved as amended. These materials were presented to The City Audit Committee on September 6 by John Pantazopoulos and Glen Furtado. John Kwong, Shahid Qureshi and Jared Foulds were in attendance.

MOVED BY D. Morgan to receive Report AC2019-0630 and CPA AC2019-02 for information.

CARRIED

2. Governance SubCommittee

E. Chidley, Chair of the Governance Sub-Committee, provided an update from the meeting held on July 10, 2019.

Administration to circulate any course information that may be of interest to Committee Members.

Donna Finley from Finley and Associates presented the 2-Year Board Development Plan for review. The Governance Subcommittee reviewed the Plan in detail and updates were made based on discussions from this session. The Governance Subcommittee forwards the updated Development Plan to the Calgary Parking Committee for information.

MOVED BY C. Coutinho to receive the 2 Year Board Development Plan for information.

CARRIED

4E. LAND SUMMARY REPORT 2019

The 2019 Land Summary Report was distributed to Calgary Parking Committee Members at June 25 Meeting.

Comments were received regarding the Summary Report.

4F. LIST OF OUTSTANDING AND RECURRING ITEMS

Moved by J. Kwong to receive the list of Outstanding and Recurring Items for information.

CARRIED

MOVE IN CAMERA, Moved by J. Pantazopoulos that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 10:00 am, with respect to the following items:

5A. Ad-Hoc Update

Administration in attendance: G. Furtado, D. Wannamaker

5B. CIBC

Administration in attendance: G. Furtado,

Moved by J. Pantazopoulos to move out of camera at 10:25 am without reporting.

CARRIED

6. CHAIR'S UPDATE

J. Pantazopoulos noted that the next Committee Meeting will include Subcommittee appointments and to give some thought as to what Subcommittee you want to serve on.

7. ADJOURNMENT

Meeting adjourned at 10:30 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2019 _____

CHAIRMAN

MEMBER