



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY  
HELD ON 2018 June 26 AT 7:30 a.m. IN THE Calgary Municipal Land Corporation  
(CMLC) Office, 430 – 8<sup>th</sup> Avenue S.E.**

Present: F. Clemens (Chair)  
J. Pantazopoulos (Vice-Chair) - via conference  
E. Chidley  
Councillor Chu  
Councillor Davison  
L. Falkenberg  
S. Gittens  
L. Hassanali  
M. Thompson  
E. Sawyer

Also Present: G. Furtado, General Manager  
S. Starkman, Acting Operations and Facilities Manager  
C. MacDonald, Executive Office Coordinator

F. Clemens called the meeting to order at 7:34 am.

**1. WELCOME AND CONFIRMATION OF AGENDA**

CONFIRM AGENDA, Moved by S. Gittens that the agenda for the June 26, 2018 CPA Board be confirmed.

CARRIED

**2. CONFIRMATION OF MINUTES – May 29, 2018**

CONFIRM MINUTES, Moved by E. Sawyer that the Minutes for the Regular Meeting of the CPA Board be confirmed.

CARRIED

**3A. DIRECTOR ASSESSMENT SURVEY RESULTS**

D. Finley, Finley and Associates, presented the summary results from the Individual Director Assessment Surveys.

D. Finley noted 100% survey completion rate.

Committee agreed that survey results could be shared with Councillors.

MOVED BY L. Hassanali to receive survey results for information.

CARRIED

**3B. GOVERNANCE POLICY RECOMMENDATIONS, CPA2018-20**

G. Furtado presented Report CPA2018-20, Governance Policy Recommendations.

At May 26, 2018 Committee Meeting, Administration was directed to make changes to the Calgary Parking Committee Code of Conduct and Delegation of Authority. This report provides updated drafts which incorporate the Committee's comments and feedback.

It was noted in Code of Conduct that elector members must attend meetings unless notifying Chair.

MOVED BY E. Chidley to approve the policy changes for the Calgary Parking Committee Code of Conduct, Conflict of Interest Guidelines, as proposed in Report CPA2018-20.

CARRIED

MOVED BY Councillor Davison to refer Delegation of Authority back to administration and bring back in September incorporating items such as IP, and more financial details with approval limits.

CARRIED

**4B. LIST OF OUTSTANDING AND RECURRING ITEMS**

All items are on track.

F. Clemens requested that the Delegation of Authority be added to the list to be brought back in September.

MOVED BY Councillor Chu to receive the list of Outstanding and Recurring Items as revised.

CARRIED

#### **4C. GM UPDATE, CPA-2018-19**

G. Furtado presented the GM Report for June.

The following items were noted:

- 9AP – meeting this Friday with CMLC to discuss potential amendments. Biggest risks:
  - Property buy back price
  - schedule
- St John’s Parkade – financials attached. Looking to drive up occupancy with enhanced signage/ pamphlets/ maps.
- ParkPlus – sub-committee meeting moved to July.

Request made to add: Strategic look at where we`re going with ParkPlus to Committee`s List of Outstanding and Recurring items as an annual review.  
Administration will add to list.

Moved by S. Gittens to accept the GM report for information.

CARRIED

**5. MOVE IN CAMERA**, Moved by E. Chidley that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 8:52 am, with respect to Report CPA2018-18, 9AP Project Update.

In attendance: Administration: G. Furtado, S. Starkman, C. MacDonald

MOVED by Councillor Chu to move out of camera at 9:00 am, and accept Report CPA2018-18, 9AP Update for information. Report CPA2018-18 to remain confidential subject to section 24 of the Freedom of Information and Protection of Privacy Act.

#### **6. CHAIR’S UPDATE**

F. Clemens reported that:

- CPA Stampede Breakfast is July 10<sup>th</sup>
- Looking at date for meeting with Council
- GM meetings with Councillors – advise if anyone would like to attend
- Governance Sub-Committee will be meeting regarding Skills Matrix
- Chair / GM –all going well; 100 day goals in process

**MOVE IN CAMERA**, Moved by F. Clemens that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 9:10 am, to consider business matters.

MOVED by F. Clemens to move out of camera at 9:16 am without reporting.

7. CMLC Presentation

Susan Veres, Senior VP CMLC, Land and Brand, provided a presentation on the East Village.

9AP will provide parking relief for the East Village.

Brad Zumwalt, Platform, - provided a presentation on the vision of Platform.

MOVED by E. Chidley to receive presentations for information.

CARRIED

**8. ADJOURNMENT**

Meeting adjourned at 9:50 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2018 \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MEMBER