



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2018 July 24 AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: F. Clemens (Chair)
E. Chidley
Councillor Davison – via conference
L. Falkenberg
S. Gittens - via conference
L. Hassanali
M. Thompson
E. Sawyer

Absent: Councillor Chu
J. Pantazopoulos

Also Present: G. Furtado, General Manager
J. Foulds, Manager, Finance
C. MacDonald, Executive Office Coordinator

F. Clemens called the meeting to order at 7:30 am.

1. WELCOME AND CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by M. Thompson that the agenda for the July 24, 2018 CPA Board be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – June 26, 2018

CONFIRM MINUTES, Moved by E. Sawyer that the Minutes for the Regular Meeting of the CPA Board be confirmed.

CARRIED

3. MOVE IN CAMERA, Moved by M. Thompson that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 7:34 am, with respect to Report CPA2018-22, 9AP Project Update.

In attendance: Administration: G. Furtado, J. Foulds, C. MacDonald

MOVED by E. Chidley to move out of camera at 7:56 am and accept Report CPA2018-22, 9AP Update for information. Report CPA2018-22 to remain confidential subject to section 24 and 25 of the Freedom of Information and Protection of Privacy Act.

4A. QUARTERLY FINANCIALS, CPA2018-23

J. Foulds, CPA Manager of Finance, presented the financial results to June 30, 2018.

Request made to combine revenue and expenses onto each graph so delta can be seen visually.

Moved by S. Gittens to accept Report CPA2018-23 for information.

CARRIED

4B. BUSINESS PLAN UPDATE, CPA2018-21

J. Foulds, CPA Manager of Finance, presented the CPA 2015-2018 Business Plan Update.

The CPA has continued to make significant progress on the Council Strategic Actions outlined in the Business Plan, implementing and maintaining many initiatives which have contributed to each Council priority. Administration provides on-going status reports on the Business Plan on an annual basis.

Request made to include a score, i.e. on track/behind in future documents.

Moved by E. Sawyer to accept Report 2018-21 for information.

CARRIED

5A. SUB-COMMITTEE REPORTS AND UPDATES

2. Governance Sub-Committee

E. Chidley, Chair of the Governance Sub-Committee reported on the Meeting held July 12, 2018.

The Sub-Committee reviewed and revised the CPA Member Position Profile to reflect the qualifications required for the 2018 Recruitment Campaign.

As all elector members are up for re-appointment, Michael Thompson will lead the Selection Committee consisting of Councillor members and Eric Sawyer.

MOVED BY M. Thompson to accept for information.

CARRIED

3. Strategic Asset Advisory Committee

M. Thompson, Chair of the Strategic Asset Advisory Sub-Committee provided an update from the meeting held on July 9, 2018.

Some items noted:

- Plus 15 connection at Lot 7 – Real Estate and Development Services has extended the commencement date for DP approval to 2019 January 1.
- Plus 15 at Lot 25 (Centron) – moved to Sept 1, 2018.
- Plus 15 at Lot 25 (Penn West) – to be completed December 2018.
- 2019 On-street Rate impacts – keep existing rates.

MOVED BY L. Hassanali to receive this update for information.

CARRIED

4. ParkPlus Sub-Committee

L. Hassanali, Chair of the ParkPlus Sub-Committee reported on the meeting held July 17, 2018.

Some technology updates noted:

ParkPlus App – releasing iOS My Parking App Q3 2018

Enforcement enhancements – enhancing the ParkPlus Enforcement processes to efficiently detect and enforce with goal of compliance.

MOVED BY E. Chidley to receive update for information.

CARRIED

5. Strategic Planning Oversight Committee

G. Furtado, provided an update from the meetings held June 26 and July 19, 2018.

Work completed on Vision, Mission and CPA Values. On track for completion of Strategic Plan by late September.

MOVED BY E. Sawyer to receive update for information.

CARRIED

5B. LIST OF OUTSTANDING AND RECURRING ITEMS

G. Furtado noted that all items are on track. Delegation of Authority added to September meeting.

MOVED BY L. Hassanali to receive the list of Outstanding and Recurring Items as revised.

CARRIED

5C. GM UPDATE, CPA-2018-24

G. Furtado presented the GM Report for July.

The following items were noted:

- 9AP – will follow up on DP.
- ParkPlus competitor matrix under development to help inform where/who we are in the marketplace.
- Councillor, Mayor and City Manager meetings held– high level discussion, focus has been on RPP zones, ticketing and ParkPlus.
- Attending the Canadian Parking Association Conference – Toronto, Sept 16-19, 2018.
- RPP roll-out – almost fully transitioned

Moved by M. Thompson to accept the GM report for information.

CARRIED

6. CHAIR'S UPDATE

F. Clemens reported:

- In Ontario next couple of weeks
- Bike Share went to Council and approved unanimously, CPA offered support; i.e. signage. G. Furtado has spoken with Councillor Farrell to offer assistance.

Requested to move September 24 Committee Meeting to October 10, 2018.

MOVE IN CAMERA, Moved by F. Clemens that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 9:20 am, to consider business matters.

MOVED by Councillor Chu to move out of camera at 9:50 am without reporting.

7. ADJOURNMENT

Meeting adjourned at 9:50 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2018_____

CHAIRMAN

MEMBER