



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2018 January 23 AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: F. Clemens (Chair)
J. Pantazopoulos (Vice-Chair)
Councillor Chu
E. Chidley
Councillor Davison
S. Gittens
L. Falkenberg
L. Hassanali
M. Thompson
E. Sawyer

Also Present: S Trigg, Acting General Manager
J. Foulds, Manager, Finance
R. Knight, Acting Manager, Facilities Department
C. MacDonald, Executive Office Coordinator
K. McCaw, Manager, Information Technology
J. Polivchuk, Policy Advisor

F. Clemens called the meeting to order at 7:33 am.

1. WELCOME AND CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by S. Gittens that the agenda for the January 23 CPA Board be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – December 7, 2017

CONFIRM MINUTES, Moved by E. Chidley that the Minutes for the 2017 December 7 regular meeting of the CPA Board be confirmed.

CARRIED

3. MOVE IN CAMERA, Moved by F. Clemens that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:36 am, to consider business matters.

MOVED by S. Gittens to move out of camera at 7:50 am without reporting.

4A. 9AP UPDATE

R. Knight presented an update on the 9AP Project.

- Development partner is Platform; they are an Innovations Centre – maker/incubator space.
- The Innovation Centre will be incorporated into the design of 9AP and animate the 9th Avenue frontage.
- Schematic design approval has been delayed from Q3 2017 as a result of securing the partnership with the Innovation Centre.
- CPA's involvement in the project: method of disposition through Land and Asset Committee; transferred to CMLC; went to Council and received approval.
- CMLC will act as the developer; CPA is a proponent of the project. CMLC owns the parcel. CPA will develop and operate the parkade. Platform owns the commercial floor space. (Innovations Centre)
- No more standalone parkades – supported by area Councillor.
- Retained construction company – Ellis Don.
- Site is contaminated – going through remediation. (surface contamination)
- Site consistently evolving- will be back to CPA Board with drawings, schematic and detailed design in Q1.
- Master agreement – CPAs involvement is specific to the parkade. Risk is taken on by CMLC.

S. Gittens requested copy of the Master Agreement.
Administration will provide.

Next steps:

- CPA to seek Board approval of Schematic Design in Q1 2018. (March)
- Budget to be updated to reflect schematic design and partnership with the Innovation Centre.
- CPA to seek Board approval of Detailed Design in Q2 2018.
- Expected construction to start in Q4 2018.

Moved by M. Thompson to receive the 9AP update for information.

CARRIED

4B. ANNUAL SCHEDULE OF MEETINGS - FINALIZE

S. Trigg presented a revised 2018 calendar with April Strategic dates added. (April 27, 28)

Moved by S. Gittens to approve the revised calendar for 2018.

CARRIED

5B. LIST OF OUTSTANDING AND RECURRING ITEMS

Moved by J. Pantazopoulos to receive the List of Outstanding and Recurring Items for information.

CARRIED

5C. GM UPDATE, CPA-2018-01

S. Trigg presented the GM Report for January.

S. Trigg introduced Jared Foulds as Manager of Finance and R. Knight as Manager of Operations and Facilities.

The following items were noted:

- Leadership Team has been doing work around strategic planning items; 14 objectives based on four strategic goals.
- Understanding where we're at as an organization – current state – where we see gaps with future state desired.
- Number of Governance improvements – developing policies.
- Initial work will be provided at the first Governance Meeting (Feb 1)
- CMLC leases review – will develop one Master Agreement.

Moved by L. Hassanali to accept the GM report for information.

CARRIED

6. CHAIR'S UPDATE

F. Clemens noted the following:

- CPA Administration is taking on a 4 Year Strategic Plan. Fully supportive of the plan.
- Will strike a sub-committee at the next CPA Board Meeting.
- An update to this process will be provided at the next Board Meeting.
- Meeting at 11:00 am today regarding 9AP at CMLC East Village. S. Trigg will be speaking.
- E. Chidley and F. Clemens will be meeting next Friday to go over notes from Strategic Session – will be included in next Board Package.
- Policy material should be part of CPA Board Orientation - Calgary Parking Policy.

MOVE IN CAMERA, Moved by S. Gittens that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 8:34 am, to consider business matters.

MOVED by J. Pantazopoulos to move out of camera at 9:00 am without reporting.

7. ADJOURNMENT

Meeting adjourned at 9:00 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2018 _____

CHAIRMAN

MEMBER