



REGULAR MEETING OF THE CALGARY PARKING AUTHORITY

TUESDAY, 2018 DECEMBER 4 AT 7:30 AM to 10:00 AM

Breakfast at 7:00 AM

CPA, Centre of Excellence

604 – 9th Avenue S.W.

(call-in #: 1-877-385-4099; access: 7931321)

| | | <u>Est. Time</u> |
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| 1. | <u>WELCOME AND CONFIRMATION OF AGENDA</u> | 15 min. |
| | - Introduction of new Committee Members Charmaine Coutinho, Andrew Osis, Shahid Qureshi | |
| | - Introduction of CPA, Operations and Facilities Manager Dale Wannamaker | |
| 2. | <u>CONFIRMATION OF MINUTES</u> Minutes of Regular Meeting - 2018 October 10 Approval | 5 min. |
| 3. | <u>DISCUSSION / DECISION ITEMS</u> | |
| | A. Annual Election of Chair | DECISION 5 min. |
| | B. Annual Election of Vice-Chair | DECISION 5 min. |
| | C. Audit Subcommittee Terms of Reference, CPA2018-30 | DECISION 5 min. |
| | D. Governance Subcommittee Terms of Reference, CPA2018-29 | DECISION 5 min. |
| | E. Annual appointments to Subcommittees (Audit, Governance) | DECISION 5 min. |
| | F. Annual Schedule of Meetings, CPA2018-32 | DECISION 10 min. |
| | G. Quarterly Financial Report, CPA2018-33 | DISCUSSION 15 min. |
| 4. | <u>IN-CAMERA</u> | . |
| | A. ParkPlus Strategic Direction Summary (Confidential subject to Sections 23 and 25 of FOIP) | INFO 20 min. |
| | B. CPA Asset Management Processes Audit (Confidential subject to Sections 25 and 26) | INFO 15 min. |
| | C. 9AP – Project Update, CPA2018-34 (Confidential subject to Sections 24 and 25 of FOIP) | INFO 10 min. |
| 5. | <u>INFORMATION</u> | |
| | A. 2018 Customer Satisfaction Survey Results | INFO 20 min. |
| | B. 2018 Employee Engagement Survey Summary | INFO 10 min. |
| | C. List of Outstanding and Recurring Items | INFO 5 min. |
| 6. | <u>CHAIR'S UPDATE</u> | 10 min. |
| 7. | <u>ADJOURNMENT</u> | <hr/> 2hrs 40min. |