



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2017 January 26 AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: F. Clemens (Chair)
Councillor Carra
E. Chidley
Councillor Chu
L. Falkenberg
S. Gittens
L. Hassanali
M. Logan
J. Pantazopoulos
E. Sawyer

Also Present: M. Derbyshire, General Manager
D. Bell, Manager, Operations and Facilities
L. Davies, City of Calgary, Law
A. Donohoe, Law
J. Hackett, Controller/Finance Manager
K. Lidbury, Manager, Human Resources
K. McCaw, Manager, IT and Technical Services

F. Clemens called the meeting to order at 7:30 am.

1. WELCOME AND CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by E. Sawyer that the agenda for the January 26, 2017 CPA Board be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – November 24, 2016

CONFIRM MINUTES, Moved by M. Logan that the Minutes for the 2016 November 24 regular meeting of the CPA Board be confirmed.

CARRIED

3. MOVE IN CAMERA, Moved by S. Gittens, that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:34 a.m., to consider business matters.

MOVED by Councillor Carra to move out of camera at 8:34 a.m.

Rise and Report

3A. Strategic Asset Advisory Committee Update

M. Logan, Chair of the Strategic Asset Advisory Committee, reported on the meeting held January 9, 2017.

M. Logan was appointed as Chair of the Strategic Asset Advisory Committee. Terms of Reference were reviewed, updated and confirmed by the Committee. 2017 Work Plan was reviewed and accepted.

Moved by Councillor Carra to accept Strategic Asset Advisory Committee update.

CARRIED

3B. Strategic Land Acquisition Master Plan, CPA2017-02

M. Derbyshire presented report CPA2017-02.

SAAC will be building out a strategy and is included in the 2017 Work Plan.

Moved by F. Clemens to review report further at the July SAAC Meeting and bring forward to September Board Meeting.

CARRIED

3C. CPA Governance Review, CPA2017-04

Moved by S. Gittens to accept report for information.

CARRIED

4A. 2016/2017 STRATEGIC PLANNING AND TRACKING, CPA2017-05

M. Derbyshire presented report CPA2017-05. This report provides a summary of CPA completion of 2016 Corporate goals, Department Objectives and major projects and details the 2017 Strategic planning and Tracking Process.

Moved by Councillor Carra to accept for information and bring back three key priorities for 2017, built on SWOT analysis to the next Board Meeting

CARRIED

4B. CREATING RESEARCH AND DEVELOPMENT TEAM, CPA2017-06

M. Derbyshire presented Report CPA2017-06. The report outlines the potential for a team to examine future development, including funding mechanism.

Moved by M. Logan to accept report for information and continue to devote resources to ongoing Research and Development..

CARRIED

5A. SUB-COMMITTEE REPORTS AND UPDATES

2. Governance Committee

MOVE IN CAMERA, Moved by E. Chidley, that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 9:12 a.m., to consider business matters.

MOVED by Councillor Carra to move out of camera at 9:32 a.m.

Rise and Report

E. Chidley, F. Clemens and S. Gittens will meet with M. Derbyshire following this meeting to discuss GM Evaluation.

5B. LIST OF OUTSTANDING AND RECURRING ITEMS

Moved by E. Sawyer to receive the List of Outstanding and Recurring Items for information.

CARRIED

5C. GM UPDATE

M. Derbyshire presented the GM Report for January.

M. Derbyshire highlighted the following:

- Pay machines are being rolled out currently.
- Cancelled tags for 7 – 9 am issue was resolved successfully.

Query was made regarding ParkPlus proposals lost; who did we lose to, is there a pattern?

L. Falkenberg requested to add to the next CPA Board Agenda; analysis of bids that were lost.

Administration will add to February Agenda.

Moved by M. Logan to accept report for information.

CARRIED

6. ADJOURNMENT

Meeting adjourned at 9:48 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2017 _____

CHAIRMAN

MEMBER