



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2012 July 26, AT 8:00 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: D. Wood
Ald. D. Hodges
Ald. G. Macleod
E. Sawyer
M. Logan
B. O'Leary, Q.C.
F. Clemens
B. Bazinet
T. Malik

Also Present: T. McLeod, General Manager
W. Haidey, Controller

Minutes by: B. Goodman

D. Wood called the meeting to order at 8:00 am.

1. CONFIRMATION OF AGENDA

AMENDMENT, Moved by B. O'Leary that the Agenda for today's meeting be amended by adding an Item to the In Camera Session.

CARRIED

CONFIRM AGENDA, AS AMENDED, Moved by Alderman Hodges that the agenda for the 2012 July 26 CPA Board be confirmed, **as amended**, as follows:

ADD ITEM TO IN-CAMERA

CARRIED

2. CONFIRMATION OF MINUTES – June 28, 2012

CONFIRM MINUTES, Moved by Alderman Hodges that the Minutes for the 2012 June 28 regular meeting of the CPA Board be confirmed.

CARRIED

D. Wood advised that Chris Blaschuk from Transportation Planning would be joining the meeting at 10:00 am for an In Camera item.

3. REVIEW OUTSTANDING AND RECURRING ITEMS

Moved by M. Logan that reference Item 11, "Land Acquisition Strategy" be changed to read "Land Inventory Strategy".

CARRIED

CONFIRM THE LIST OF OUTSTANDING AND RE-OCCURRING ITEMS, Moved by E. Sawyer that the List of Outstanding and Re-Occurring Items as of 2012 July 26 be confirmed as amended.

CARRIED

4A. CPA2012-11 QUARTERLY FINANCIAL RESULTS TO JUNE 30, 2012

T. McLeod and W. Haidey presented financial results to end of June 30, 2012.

D. Wood asked about Car2Go revenue being kept separate and tracking separately. Administration will track separately.

B. O'Leary enquired about ParkPlus being less labour intensive. Administration will provide summary of positions eliminated.

T. Malik would like cost savings of ParkPlus communicated, as park plus is good value for citizens. Administration will provide summary of cost savings with ParkPlus at next meeting.

E. Sawyer suggested balance sheet continue to be prepared under PSAB Accounting. Administration will prepare the year end balance sheet under this method and convert to IFRS.

MOVED BY E. Sawyer that CPA2012-11 Quarterly Financial Results to June 30, 2012 be accepted for information.

CARRIED

4B. CPA2012-09 BUSINESS PLAN 2012 STATUS REPORT UPDATE

T. McLeod reported on the 2012 Business Plan Status.

B. O'Leary requests the board to be kept informed about potential East Village development (Rivers Parkade) from Strategic Asset Advisory Committee.

Alderman Hodges asked about vandalism in Convention Centre Parkade. T. McLeod confirmed there are cameras at this site and security monitors twenty-four hours daily.

F. Clemens advised Business Plan should include back up for Cale system. Administration will add to Business Plan and is already working on this.

D. Wood would like something in plan that includes highlighting the integrated risk management processes. Administration will update plan to include ongoing risk management process.

MOVED BY M. Logan that Report CPA2012-09 Business Plan 2012 Status Report Update is accepted for information.

CARRIED

4C. CPA2012-10 CPA PERFORMANCE MEASURE UPDATE

T. McLeod presented CPA2012-10 CPA Performance Measure Update.

B. O'Leary would like one hour at a future meeting dedicated to customer complaints and strategies. Administration to arrange at a future meeting.

MOVED BY Alderman MacLeod to accept Report CPA2012-10 CPA Performance Measure Update for information.

CARRIED

4D. GM update deferred to next meeting

5. IN-CAMERA

MOVE IN CAMERA, Moved by D. Wood that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 9:30 am., to consider business matters.

RISE and REPORT

A. Parking Policy Framework

SUMMARY/ISSUE

C. Blaschuk, Manager of Transportation Strategy at The City of Calgary presented an update on the Parking Policy Framework. Board members asked for electronic copies of the presentation. Administration to send a copy to Board Members.

Moved by E. Sawyer to receive the Parking Policy Framework presentation for information.

CARRIED

B. IP/ParkPlus

SUMMARY/ISSUE

An update was provided on ParkPlus business matters.

B. O'Leary moved to receive update for information.

CARRIED

C. Board Re-appointments

SUMMARY/ISSUE

Two elector board positions are due for review this year as the one year term will be ending in October.

Moved by B. O'Leary for the Chair of the CPA Board to send a letter to the Organizing Committee of Council. The letter to indicate that the CPA Board is recommending that the two elector members of the CPA Board is re-elected as contributing board members as they each have the skill sets required.

CARRIED

D. CPA2012-12 Draft 2013-2014 Budget Adjustments and Cashflow Statement

SUMMARY/ISSUE

W. Haidey presented report CPA2012-12 and a PowerPoint on the first draft of budget adjustments for the 2013-2014 budget process. The final report will be presented in September's meeting for submission to The City of Calgary.

Moved by T. Malik to receive report CPA2012-12 CPA Operating and Capital Budget Adjustments and Cash Flow (Draft) and presentation be received for information.

CARRIED

E. Software Systems

SUMMARY/ISSUE

The CPA Board raised their concerns about software updates.

Moved by Ald. G.Macleod for the Chair of the CPA Board to send a letter to the software service provider outlining current issues and resolution request. CPA administration to complete software update action plan by the end of August.

CARRIED

6. ADJOURNMENT

MOVED BY F. Clemens that the CPA do now adjourn.

CARRIED

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2012 _____

CHAIRMAN

MEMBER