

**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2012 February 2, AT 8:00 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: D. Wood
Ald. D. Hodges
Ald. G. Macleod
M. Logan
B. O'Leary, Q.C.
F. Clemens
B. Bazinet
T. Malik

Also Present: T. McLeod, General Manager
W. Haidey, Controller
Todd Horbasenko, City Auditor
Anastasia Selimos, Senior Auditor
Carla Deragon, Auditor

Absent: E. Sawyer

Minutes by: B. Goodman

D. Wood called the meeting to order at 8:00 am.

1. CONFIRMATION OF AGENDA

AMENDMENT, Moved by D. Wood that the Agenda for today's meeting be amended by adding the following item:

Marda Loop Letter

CARRIED

CONFIRM AGENDA, AS AMENDED, Moved by M. Logan that the agenda for the 2012 February 2 CPA Board be confirmed, **as amended**, as follows:

4E. Marda Loop Letter

CARRIED

2. CONFIRMATION OF MINUTES – December 6, 2011

CORRECTION

At the request of D. Wood, a correction was noted in 4C. Committee Member should be corrected to read Board Member.

CONFIRM MINUTES, Moved by B. O'Leary that the Minutes for the 2011 December 6 regular meeting of the CPA Board be confirmed as corrected.

CARRIED

3. CONFIRMATION OF THE LIST OF OUTSTANDING AND RE-OCCURRING ITEMS AS OF 2012 FEBRUARY 2

T. McLeod advised that Item 10. Land Acquisition Strategy, will be discussed at the February 14th, 2012 Strategic Asset Advisory Committee.

T. McLeod will be working with M. Logan and Transportation on Item 13. Park as Required Permits and Parking for Volunteers of Special Committees/Boards.

CONFIRM THE LIST OF OUTSTANDING AND RE-OCCURRING ITEMS, Moved by B. O'Leary that the List of Outstanding AND Re-Occurring Items as of 2012 February 2 be confirmed.

CARRIED

4A. BUDGET UPDATE 2011

T. McLeod summarized the results of the Calgary Parking authority 2011 Operating Budget for the period ended 2011-12-31. W. Haidey presented a high-level summary of the revenue and expenditure variances and the net income. T. McLeod and the Board thanked and recognized W. Haidey and her staff for all their hard work and efforts on the budget and yearend.

MOVED BY B. Bazinet to accept the budget update report for the period ending December 31, 2011 as presented.

CARRIED

4B. RISK ASSESSMENT – TODD HORBASENKO

Todd Horbasenko, City Auditor, introduced his team Anastasia Selimos and Carla Deragon to the Board. He discussed that they would be providing an independent Risk Assessment, not an Audit. They will be preparing a report that will be presented to the CPA Audit Committee first, which will be forwarded onto the Board.

Administration will provide Todd Horbasenko's contact information to the Board.

MOVE IN CAMERA, Moved by D. Wood that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 8:30 a.m., to consider business matters.

RISE AND REPORT, by B. O'Leary that the CPA Board and Management provide full and complete access to anything they are able to provide to City Auditors.

CARRIED

D. Wood welcomed R. Cuthbertson from the Calgary Herald.

4C. COMMITTEE UPDATES

AUDIT

On behalf of E. Sawyer, Chairman of the Audit Committee, T. McLeod provided the Audit Committee update. B. O'Leary presented an overview of the last Audit committee meeting held on 2012 February 13. W. Haidey answered questions of the Board on CPA's adoption of IFRS.

MOVED BY Alderman MacLeod to accept the report as presented.

CARRIED

IP/PARKPLUS

T. McLeod provided an update on IP/ParkPlus opportunities.

MOVED BY D. Wood to move strategic pieces of discussion to In Camera Session Item 6.

CARRIED

GOVERNANCE/GM PERFORMANCE

B. O'Leary reported on Governance Meeting held on January 31, 2012. T. McLeod is addressing Board Indemnification issue with the Law Department.

General Manager Performance Evaluation and Compensation will be discussed in the In Camera session.

MOVED BY F. Clemens to accept report.

CARRIED

4D. GM UPDATE

T. McLeod presented the General Manager's update.

Motions Rising;

Administration to add Item regarding Subletting Stalls from CPA parkades to next meeting's agenda.

Administration to prepare report regarding Charge of Refund on Cell Account and report back to Board.

4E. MARDA LOOP LETTER

T. McLeod distributed letter from Marda Loop referencing Cash-In-Lieu for information.

5A. AC2011-04 IFRS ACCOUNTING POLICIES ADOPTION FOR THE CPA

W. Haidey presented Report AC2011-04 IFRS Accounting Policies Adoption for the CPA.

MOVED BY B. O'Leary to adopt the accounting policies proposed by the Administration to IFRS standards.

CARRIED

5B. CPA2012-01 2012 DOWNTOWN CASH-IN-LIEU PARKING RATE

T. McLeod presented Report CPA2012-01 2012 Downtown Cash-In-Lieu Parking Rate.

Due to the potential conflict of interest for F. Clemens, it was decided if any votes were to be held going forward on this item, that he would not take part.

MOVED BY B. O'Leary to approve.

CARRIED

Motion rising; Administration will circulate a list of Cash-In-Lieu locations and amounts to Board Members.

MOVED by M. Logan to amend as follows: Increase the 2011 Cash-In-Lieu parking rate of \$36,360 by 4% to a revised value of \$37,815 as the 2012 Cash-In-Lieu rate.

F. Clemens abstained from vote.
Alderman Hodges opposed.

CARRIED

6. IN-CAMERA

MOVE IN CAMERA, Moved by D. Wood that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the

Freedom of Information and Protection of Privacy Act, the Authority now move in camera at 9:30 a.m., to consider business matters.

RISE AND REPORT, Moved by F. Clemens that the Authority rise without reporting.

CARRIED

7. ADJOURNMENT

MOVED BY F. Clemens that the CPA do now adjourn.

CARRIED

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2012 _____

CHAIRMAN

MEMBER