



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2013 May 30, AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: D. Wood
F. Clemens
Ald. D. Hodges
Ald. G. Carra
B. O'Leary, Q.C.
D. Morgan for M. Logan
G. MacDonald
T. Malik

Absent: E. Sawyer

Also Present: T. McLeod, General Manager

Minutes by: B. Goodman

D. Woods called the meeting to order at 7:44 a.m.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by T. Malik that the agenda for the May 10, 2013 CPA Board be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – May 10, 2013

CORRECTION: Noted by B. O'Leary to make revision under 4E. Directors Expense Policy as follows:

B. O'Leary disclosed that CPA had reimbursed him for registration fees for three director education courses in the past year sponsored by the Institute of Corporate Directors. Also the CPA reimbursed him for a return flight to enable him to attend three essential meetings in Calgary on March 26 and 27 (Governance Committee, Board, and interview with Conroy Ross on governance structure of CPA).

CONFIRM AMENDED MINUTES, Moved by G. MacDonald that the Minutes for the 2013 May 10 Meeting be confirmed as amended.

CARRIED

3. REVIEW OUTSTANDING AND RECURRING ITEMS

G. MacDonald requested that dates be added to Property Taxes item and Jurisdictional Parking Price Survey item on CPA Administrative Follow-Up list.

Administration will add dates to all items on CPA Administrative Follow-Up list.

CONFIRM THE LIST OF OUTSTANDING AND RE-OCCURRING ITEMS, Moved by G. MacDonald that the List of Outstanding and Re-Occurring Items as of 2013 May 10 be confirmed as amended.

CARRIED

4A. GOVERNANCE UPDATE – MAY 13 CITY COUNCIL

The Governance Committee is working on a Board Effectiveness and Board Assessment study. This involves a questionnaire which will be sent to each Director. Target date to be sent out is June 4th, please take the time to complete.

Consultant, Donna Finley (who assisted with a Governance Plan a year and a half ago) will develop a report from the questionnaire feedback. Donna Finley will lead a discussion and go through the report at the June 27 CPA Board Meeting (8:30 . 10:30 am). A work plan will be developed to determine what areas need to be worked on.

D. Wood asked Board Members if they would like to proceed with holding a Strategic Session in June.

B. O'Leary suggested delaying the Strategic Session to be held at a later date.

MOVED BY D. Wood to defer the Strategic Planning Session to a future date when there is more clarity as to what the Governance relationship is relative to City Council.

CARRIED

MOVE IN CAMERA, Moved by Alderman Carra that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 8:30 am., to consider business matters.

Moved by Alderman Hodges to move out of camera at 9:10 am.

RISE AND REPORT

MOVED BY Alderman Hodges that the Committee of the Whole do rise and report to the Authority.

CARRIED

MOVED BY G. MacDonald that the CPA Chair and interested elector members of the Board convene together to formulate a package on CPA governance structure, strategy and board remuneration. Have this package ready to present to Council at the appropriate time.

CARRIED

OPPOSED: B. O'Leary

4B. AUDIT COMMITTEE MEMBERSHIP

T. Malik suggested that the Audit Committee co-opt people from outside the Board. T. Malik advised that he could source.

Administration will check the By-law to see if this is possible and provide recommendations to the Board.

4C. GM UPDATE

T. McLeod presented the GM Update for May.

T. Malik suggested that fixed cameras be provided as much exposure as possible. B. O'Leary would like to pass on the Board's appreciation to whatever team came up with the idea.

D. Wood introduced Rod Heard at 10:20 am; proposed off site facilitator for the CPA Board Strategic Session.

5. IN-CAMERA

MOVE IN CAMERA, Moved by Alderman Hodges, that the in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 10:20 a.m., to consider confidential matters.

Moved by Alderman Carra to move out of camera at 11:05 am.

RISE AND REPORT

Moved by Alderman Carra that the Committee of the Whole do rise and report to the Authority.

CARRIED

5A. CPA2013-06 IMPOUND LOT REDEVELOPMENT

MOVED BY F. Clemens to adopt Option C, Stage 1 of the Stantec Consulting Ltd. Report.

CARRIED

5B. EDMONTON PROOF OF CONCEPT UPDATE

The Board received an update and a draft of the License and Confidentiality Agreement for information.

5C. DRAFT EXPRESSION OF INTEREST FOR PARKPLUS

The Board received a draft of the ParkPlus Expression of Interest.

MOVED BY B. O'Leary to approve the ParkPlus Expression of Interest to be sent out.

CARRIED

OPPOSED: G. MacDonald

6. ADJOURNMENT

MOVED BY F. Clemens that the CPA do now adjourn

CARRIED

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2013 _____

CHAIRMAN

MEMBER