



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2013 March 27, AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: D. Wood
F. Clemens
Ald. D. Hodges
Ald. G. Carra
B. O'Leary, Q.C.
E. Sawyer
M. Logan
G. MacDonald
T. Malik

Also Present: T. McLeod, General Manager

Minutes by: B. Goodman

D. Woods called the meeting to order at 7:30 a.m.

1. CONFIRMATION OF AGENDA

AMENDMENT, Moved by D. Wood that the Agenda for today's meeting be amended by bringing In-Camera Item 6A to be the first item on the Agenda.

CONFIRM AMENDED AGENDA, Moved by F. Clemens that the agenda for the March 27, 2013 CPA Board be confirmed, as amended.

CARRIED

MOVE IN CAMERA, Moved by D. Wood that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:30 am., to consider business matters.

RISE and REPORT

6A. Litigation Update ParkPlus

MOVED BY B. O'Leary to accept recommendation of Legal Council and recommend to City Council to accept recommendations and appoint T. McLeod as signatory for the settlement agreement.

CARRIED

2. CONFIRMATION OF MINUTES – March 1, 2013

CONFIRM MINUTES, Moved by M. Logan that the Minutes for the 2013 March 1 Meeting be confirmed.

CARRIED

3. REVIEW OUTSTANDING AND RECURRING ITEMS

M. Logan enquired about Item 12. and advised that date completed is March 27.

CONFIRM THE AMENDED LIST OF OUTSTANDING AND RE-OCCURRING ITEMS, Moved by D. Wood that the List of Outstanding and Re-Occurring Items as of 2013 March 27 be confirmed as amended.

CARRIED

4A. BOARD SUCCESSION

B. O'Leary reported on the Governance meeting held March 26th with M. Logan, G. MacDonald and D. Wood in attendance.

Tentatively booked June 14-15 as a potential out of town Strategic Session in Canmore. Administration to develop topics and send out an agenda.

Each Director needs to decide if they are putting their name forward. Chair will be in touch with each Director in the next 2-3 months. Four members are up for renewal.

Will work with City Clerk to ensure we have a process to attract qualified Directors; one source Institute of Corporate Directors.

D. Wood asked F. Clemens to take over position of Chair as Members voted to consider re-engaging Consultant Donna Finley, Framework Partners to support Governance Committee.

MOVED BY B. O'Leary to re-engage Consultant to help with Board Assessment Methodology and Board Effectiveness Methodology.

CARRIED

D. Wood returned to position of Chair.

4B. FEBRUARY 311 STATISTICS

F. Clemens had requested a monthly summary of 311 Stats last meeting which summarizes all customer interactions. Going forward, this will be included in monthly board packages.

B. O'Leary asked about status of pay machine replacement. T. McLeod advised that an RFI would be going out later this year. Once completed information will be presented to the Board.

4C. GM UPDATE

T. McLeod presented GM Update for March.

D. Wood requested a more complete description of short-tow before launching. Administration will provide.

Administration to send dates of Employee Events to Board Members.

F. Clemens requested stats from police on parking break ins. Administration will provide.

5A. JURISDICTIONAL PARKING PRICE SURVEY

Troy presented information requested to explore if Board would like to proceed with a survey.

Administration to establish goals and outcome profile for research and establish detailed cost benefit analysis at a future meeting.

5B. UPDATE ON IMPAIRED DRIVING LIMIT LEGISLATION

Troy presented information on Impaired Driving Vehicle Seizures.

5C. CPA GOALS AND OBJECTIVES

T. McLeod presented CPA Goals and Objectives.

E. Sawyer suggested that we ensure we are aligning with pillars for City of Calgary Goals.

6. IN-CAMERA

MOVE IN CAMERA, Moved by Alderman Hodges that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 10:00 am., to consider business matters.

RISE and REPORT

6A. ILOT Business Case

MOVED BY F. Clemens that Administration provide a detailed Business Plan for redevelopment of the ILOT and CPA Office Consolidation.

CARRIED

6B Strategic Committee update

MOVED BY M. Logan that Administration prepare a report to Board on Capital plans and proceed with an overall Capital Plan in conjunction with preparing Business Plans for the ILOT and the East Village Parkade.

MOVED BY M. Logan to direct Administration to enter into negotiations with First Capital on 100 publicly available parking stalls and report back to the Board on the Terms of an Agreement.

CARRIED

7. ADJOURNMENT

MOVED BY F. Clemens that the CPA do now adjourn 11:00 am.

CARRIED

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2013 _____

CHAIRMAN

MEMBER