



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY  
HELD ON 2015 February 19 AT 7:30 a.m. IN THE CPA Centre of Excellence,  
604 – 9<sup>th</sup> Ave S.W.**

Present: T. Malik (Chair)  
Councillor Carra  
Councillor Chu  
F. Clemens  
S. Gittens  
L. Hassanali  
M. Logan  
G. MacDonald

Absent: E. Sawyer

Also Present: W. Hogman, Interim General Manager  
W. Haidey, Controller

T. Malik called the meeting to order at 7: 35 a.m.

**1. WELCOME AND CONFIRMATION OF AGENDA**

CONFIRM AGENDA, Moved by M. Logan that the agenda for the February 19, 2015 CPA Board be confirmed.

CARRIED

**2. CONFIRMATION OF MINUTES – January 23, 2015**

CONFIRM MINUTES, Moved by M. Logan that the Minutes for the 2015 January 23 Meeting be confirmed.

CARRIED

**MOVE IN CAMERA**, Moved by Councillor Carra that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:48 a.m., to consider business matters.

MOVED by T. Malik to move out of camera at 8:30 a.m. and report to the Authority.

CARRIED

## **RISE AND REPORT**

### **3A. Strategic Asset Advisory Committee Update**

Moved by F. Clemens to accept recommendations in Report CPA2015-02, Proposed Transaction – Veritas Building.

CARRIED

## **4. SUB-COMMITTEE REPORTS AND UPDATES**

### **A. Audit Committee**

No update required.

### **B. Governance Committee**

G. MacDonald, Chair of the Governance Committee, provided update.

Confirmed date for Strategic Session is April 25-26; Location: Azzuridge, Priddis, secured 13 rooms.

Confirmed that CPA is going forward with Donna Finley and Associates for Annual Board assessment; locking in for three years and reviewing every year.

Assessment rollout as follows:

March Board Meeting - 45 minutes

May Board Meeting bring results

May-June – provide draft to Governance Committee

June Board Meeting – provide two year board development Plan

They will be using CPA as a Governance Case Study.

General Manager starts March 2<sup>nd</sup>, 2015.

Strategic Retreat; send any agenda items you would like to G. MacDonald.

Councillor Carra enquired if M. Logan would want to bring Jeff Speck back as well.

Sees value add with having him here – City is already working with him. Bring him in as a sponsored speaker.

T. Malik agrees if we can share costs.

G. Macdonald suggests IP/ParkPlus Committee look at the possibility of bringing him in and tour our facility / ParkPlus. – attend as a special Board Meeting.

Councillor Chu feels he is too expensive, waste of money.

Administration will work with M. Logan, next time City brings him back CPA Board could accommodate.

Confirmed that G. MacDonald would arrange for facilitator for blue sky session.

Moved by F. Clemens to receive update for information.

CARRIED

**C. Chairman's Update**

T. Malik advised that administration is organizing meetings with T. Malik, M. Derbyshire and Mayor/ Councillors.

**5A. FINANCIAL RESULTS TO DEC 31, 2014, CPA2015-01**

W. Haidey presented financial results to December 2014. Financial results will be presented to Audit Committee in March 2015 for approval.

Councillor Chu enquired if the economic downtown is affecting parking. W. Haidey responded that she ran numbers from Jan – February 2014 and nothing significant was noted. Will keep close track.

W. Haidey will keep Board apprised and update on a more frequent basis.

Moved by T. Malik that Administration provide a brief report monthly going forward.

CARRIED

W. Haidey thanked W. Hogman on behalf of CPA Management and Staff for keeping CPA well on track. Greatly appreciated his collaborative approach which was fair and open and how he showed appreciation to staff.

T. Malik, thanked W. Hogman, on behalf of the Board for all the hard work done.

W. Hogman thanked the Board for giving him the opportunity to fill the role of Interim General Manager.

Moved by T. Malik to accept Report CPA2015-01 for information.

CARRIED

**5B. 935 – 5<sup>TH</sup> AVENUE S.W., CPA2015-03**

M. Logan presented Report CPA2015-03, 933 – 5<sup>th</sup> Avenue S.W., Proposed Surface Parking Lot.

Moved by Councillor Carra to approve recommendations and purchase.

CARRIED

F. Clemens enquired about space next to this lot.

Administration will bring to the next S.A.A.C. Meeting on May 6, 2015.

**5C. MONTHLY PARKING RATES-ECONOMY**

W. Hogman presented a graph displaying West Texas Intermediate price for crude oil versus Monthly Parking Rates for discussion in response to a letter received regarding parking rates.

Moved by F. Clemens to receive for information.

CARRIED

**5D. TRANSPORTATION /POLICY-CAR SHARE POLICY**

M. Logan presented the draft Carshare Parking Policy which will be presented at T & T Committee on March 18, 2015 for information.

M. Logan requested that CPA will work with Transportation.

W. Hogman advised that CPA has technology to introduce automatic payment for car2go which would allow monitoring of where vehicles are parked.

W. Hogman will connect with C. Blaschuk and add to policy.

G. MacDonald would like to include in policy that cars be moved.

T. Malik requested that Management go back to car2Go to ensure they are adhering to guidelines; regarding moving cars. Administration to bring back report.

**6A. LIST OF OUTSTANDING AND RECURRING ITEMS**

Moved by F. Clemens to recommend that W. Hogman formalize SLA between Law and CPA.

CARRIED

MOVED BY G. MacDonald to accept the List of Outstanding and Recurring Items.

CARRIED

**6B. GM UPDATE**

W. Hogman presented the GM Update for the month of February.

**7. ADJOURNMENT**

Meeting adjourned a 9:30 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2015 \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MEMBER