



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY  
HELD ON 2014 September 25 AT 7:30 a.m. IN THE CPA Centre of Excellence,  
604 – 9<sup>th</sup> Ave S.W.**

Present: T. Malik  
D. Yung  
L. Hassanali  
M. Logan  
G. MacDonald  
E. Sawyer

Absent: Councillor Carra  
Councillor Magliocca  
S. Gittens

Also Present: W. Hogman, Interim General Manager  
W. Haidey, Controller

T. Malik called the meeting to order at 7:40 a.m.

On behalf of the CPA Board, T. Malik made a presentation and recognized past General Manager; Troy McLeod for his contributions to CPA.

**1. WELCOME AND CONFIRMATION OF AGENDA**

AMENDMENT, Moved by T. Malik to move Item 4B. Governance Committee Update, to end of Committee Updates.

CONFIRM AMENDED AGENDA, Moved by M. Logan that the agenda for the September 25, 2014 CPA Board be confirmed as amended.

CARRIED

**2. CONFIRMATION OF MINUTES – July 31, 2014**

M. Logan reported that reference, Item 5A. 15 Minute Free Parking Report, Motion Arising, that decision from the Transportation and Transit Committee was to file and abandon recommendation. 15 Minute Free Parking will not be pursued.

CONFIRM MINUTES, Moved by D. Yung that the Minutes for the 2014 July 31, 2014 Meeting be confirmed.

CARRIED

**MOVE IN CAMERA**, Moved by E. Sawyer that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 7:45 a.m., to consider business matters.

MOVED by E. Sawyer to move out of camera at 9:00 a.m. and report to the Authority.

CARRIED

## **RISE AND REPORT**

### **3A. STRATEGIC ASSET ADVISORY COMMITTEE UPDATE**

MOVED BY M. Logan for the Strategic Asset Advisory Committee (S.A.A.C.) to follow up with Supply Management and Law to review the Eastside Parkade RFP process and wording of document and any potential conflict of interest with City Admin and Councillors. Provided a satisfactory process is identified, S.A.A.C. members will participate in the selection process. S.A.A.C. to bring back to Board at next board meeting with recommendation to engage.

CARRIED

### **3B. RATIFICATION OF C.U.P.E. 38 COLLECTIVE AGREEMENT**

MOVED BY E. Sawyer to ratify the CPA C.U.P.E. 38 Collective Agreement for the four years ended May 31, 2018. Some items in the Collective Agreement were discussed and direction given to CPA Administration to follow up.

CARRIED

### **3C. CITY PARKING POLICY, TT2014-0715**

MOVED BY E. Sawyer to move CPA to provide financial support of \$300K to a maximum of \$500K over two years to support The City's parking policy work. The financial support by CPA will be to support one Parking Strategist employed by the CPA on a two year limited term at \$150,000 per year as well as consultant support at \$100,000 per year for two years.

CARRIED

## **4. SUB-COMMITTEE REPORTS AND UPDATES**

### **A. Audit Committee**

E. Sawyer, Chair of the Audit Committee advised that no update was required.

**C. IP/ParkPlus Committee Update**

W. Hogman provided an Update.

- On-going discussions with interested parties. Meeting set up with Supply Management, Law and CPA to discuss official status of ParkPlus System Commercialization RFP. T. Malik suggests W. Hogman contact City Law for opinion as to satisfactory conclusion of the RFP process. CPA Board in agreement to get second opinion from Osler's if required.
- Edmonton trial has been extended; RFP to be issued.
- Saskatoon; ongoing discussion of possible involvement.
- Patent; ongoing.

**D. Chairman's Update**

T. Malik advised that no update required.

**B. Governance Committee Update**

G. MacDonald, Chair of the Governance Committee provided an update.

G. MacDonald reported that the Governance Committee met on September 24, 2014. In regard to the General Manager Search, the Selection Committee met and an RFP was put out for executive recruiters from The City preferred vendor list. Conroy Ross was selected. Conroy Ross is updating the Selection Committee on a weekly basis. Conroy Ross will be contacting internal and external stakeholders to ascertain needs for the position. The target date is January 5<sup>th</sup> to fill position. This date is flexible dependent on the outcome of the recruitment process.

Due to potential conflict of interest with Board Chair and other Members having stood for re-appointment, M. Logan has volunteered, as a representative from City Administration, to review resumes with G. MacDonald as provided by City Clerks. Report is due to City Clerks, October 7<sup>th</sup> with Competency Matrix. Decision of Elector Members will be made by Council at October 20<sup>th</sup> Organizational Meeting.

S. Gittens will provide a process to the Governance Committee to determine Elector Board Members going forward.

Moved by D. Yung to accept update for information.

CARRIED

**5A. CAR2GO CORPORATE PRESENTATION**

This item is deferred to next meeting October 30, 2014.

**5B. FINANCIAL RESULTS TO AUGUST 31, 2014, CPA2014-09**

W. Haidey presented financial results to August 31, 2014.

Received by attendees to accept the Financial Results for information.

**6A. LIST OF OUTSTANDING AND RECURRING ITEMS**

Received by attendees to accept the list of Outstanding and Recurring items.

**6B. GM UPDATE**

W. Hogman presented the GM Update for the month of September.

**7. ADJOURNMENT**

Meeting adjourned at 10:10 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2014 \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MEMBER