



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING COMMITTEE  
HELD ON 2019 April 13 AT 8:00 a.m. AT THE Crossing at Ghost River, Cochrane.**

Present: J. Pantazopoulos (Chair)  
E. Chidley  
Councillor Chu  
C. Coutinho  
L. Falkenberg  
S. Qureshi  
J. Kwong  
M. Thompson

Absent: Councillor Davison  
Andrew Osis

Also Present: G. Furtado General Manager  
J. Foulds, Manager Finance  
D. Wannamaker, Manager Operations and Facilities  
M. Houssaini, Manager Parking Solutions

J. Pantazopoulos called the meeting to order at 9:00 am.

**1. WELCOME AND CONFIRMATION OF AGENDA**

CONFIRM AGENDA, Moved by Councillor Chu that the agenda for the April 13, 2019 Calgary Parking Committee be confirmed.

CARRIED

**2. CONFIRMATION OF MINUTES – February 26, 2019**

CONFIRM MINUTES, Moved by E. Chidley that the Minutes for the 2019 February 26 regular meeting of the Calgary Parking Committee be confirmed.

CARRIED

**MOVE IN CAMERA**, Moved by J. Pantazopoulos that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 9:05 am, with respect to the following items:

**3A. 9AP-Project Update, CPA2019-03**

Administration in attendance: G. Furtado, D. Wannamaker, M. Houssaini, J. Foulds

Moved by S. Qureshi to accept Report CPA2019-03, 9AP Update for information. Report CPA2019-03 to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

**3B. Lot 66, CPA2019-04**

Administration in attendance: G. Furtado, D. Wannamaker, M. Houssaini, J. Foulds

Administration requested to provide an update prior to May 27, 2019.

Moved by J. Pantazopoulos to accept Report CPA2019-04, Lot 66 for information. Report CPA2019-04 to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

**3C. Capital Replacement Fund, CPA2019-06**

Administration in attendance: G. Furtado, D. Wannamaker, M. Houssaini, J. Foulds

Moved by J. Pantazopoulos to bring the Capital Replacement Fund Report back to the Calgary Parking Committee in Q4 2019 following a comprehensive Capital Asset Management Plan (CAMP) that will detail the projected timing and capital requirements for not just parkades, but all assets including surface lots, infrastructure, and other buildings.

CARRIED

Moved by J. Pantazopoulos to move out of camera at 10:30 am.

CARRIED

**4A. RPP UPDATE, CPA2019-05**

G. Furtado presented report CPA2019-05, RPP Update.

G. Furtado reported that anyone that has reached out with RPP issues has been contacted and issues resolved. We report a 100% success rate in solving citizen problems.

June 1, 2019 is a milestone when first permits that moved online will be eligible for renewal.

CPA continues to work to improve the system, in response to customer feedback.

MOVED BY C. Coutinho to receive for information.

CARRIED

## **4B. SUB-COMMITTEE REPORTS AND UPDATES**

### **1. Audit Committee**

J. Kwong, Chair of the Audit Sub-Committee, provided an update from the meeting held on March 26, 2019.

The Audit Sub-Committee reviewed and approved the 2019 Work Plan and forward to the Calgary Parking Committee for information.

Deloitte was in attendance for the Audit Sub-Committee Meeting to present the 2018 Year-End Audit Communication. The Audit Sub-Committee forwards to the Calgary Parking Committee for information.

The Audit Sub-Committee reviewed the Audited Year-End financial statements and forward to the Calgary Parking Committee for approval.

MOVED BY S. Quereshi to approve the Audited Year-End financial statements.

CARRIED

### **2. Governance Committee**

E. Chidley, Chair of the Governance Sub-Committee reported on the meeting held April 3, 2019.

The Governance Sub-Committee reviewed and confirmed the survey questions for Individual and Board Evaluation Surveys. The Evaluation Process was reviewed and discussed and launch date confirmed:

- Board and Director Evaluation Surveys for 2019 will be conducted online from April 8-21, 2019
- Evaluation Results will be presented at the June 25, 2019 Calgary Parking Committee Meeting

E. Chidley encourages everyone to make individual comments on surveys. Any questions contact E. Chidley or Donna Finley.

Succession Planning was reviewed and will be reviewed again by the Governance Sub-Committee at the October 24, 2019 Meeting.

MOVED BY J. Kwong to receive this update for information.

CARRIED

**4C. LIST OF OUTSTANDING AND RECURRING ITEMS**

Moved by M. Thompson to receive the list of Outstanding and Recurring Items for information.

CARRIED

**5. CHAIR'S UPDATE**

Further to the Strategic Session on April 12<sup>th</sup>, anyone interested in participating in the Ad-Hoc Subcommittee, please email J. Pantazopoulos.

**6. ADJOURNMENT**

Meeting adjourned at 11:00 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2019 \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MEMBER