



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING COMMITTEE
HELD ON 2019 June 25 AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: J. Pantazopoulos (Chair) via conference
E. Chidley
C. Coutinho – via conference
Councillor Davison
J. Kwong
S. Qureshi
M. Thompson

Absent: Councillor Chu
L. Falkenberg
A. Osis

Also Present: G. Furtado General Manager
D. Wannamaker, Manager Operations and Facilities

J. Pantazopoulos called the meeting to order at 7:30 am.

1. WELCOME AND CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by M. Thompson that the agenda for the June 25, 2019 Calgary Parking Committee be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – April 13, 2019

CONFIRM MINUTES, Moved by E. Chidley that the Minutes for the 2019 April 13 regular meeting of the Calgary Parking Committee be confirmed.

CARRIED

CONFIRMATION OF MINUTES – June 4, 2019

CONFIRM MINUTES, Moved by S. Qureshi that the Minutes for the 2019 June 4 Special Meeting of the Calgary Parking Committee be confirmed.

CARRIED

MOVE IN CAMERA, Moved by J. Pantazopoulos that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Committee now move in camera at 7:35 am, with respect to the following items:

3A. 2019 Board Evaluation Results

Administration in attendance: G. Furtado, D. Wannamaker

D. Finley, Finley and Associates presented the summary results from the Individual Director Assessment Surveys.

Moved by E. Chidley to accept for information.

CARRIED

3B. 9AP-Project Update, CPA2019-06

Administration in attendance: G. Furtado, D. Wannamaker

Moved by M. Thompson to accept Report CPA2019-06, 9AP Update for information. Report CPA2019-06 to remain confidential subject to section 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

3C. Follow-up / Direction from June 4, 2019

Administration in attendance: G. Furtado, D. Wannamaker

Moved by J. Pantazopoulos to move out of camera at 9:16 am without reporting.

CARRIED

4A. TRIBUNAL (ADMINISTRATION PENALTY SYSTEM) UPDATE

T. Sullivan, Enforcement Support Coordinator provided a presentation.

Next steps:

- presentation to City Manager's Office and City of Calgary General Managers
- Finalize an initial funding Model and find a budget
- Public Engagement
- Further Exploration with Provincial Stakeholders
- Finalizing IT requirements

MOVED BY S. Qureshi to receive for information.

CARRIED

4B. QUARTERLY FINANCIALS, CPA2019-07

J. Foulds presented the financials to May 31, 2019.

With positive variances in both revenue and expenses CPA is on pace to exceed budgeted distributions to The City of Calgary.

Administration requested to provide a graph that would show what taxes paid on assets and how it changed over the years for next update.

MOVED BY J. Kwong to receive for information.

CARRIED

4C. RPP UPDATE, CPA2019-08

S Trigg presented report CPA2019-05, RPP Update.

The City is working on a separate project to update the RPP Policy to improve the parking experience which CPA is involved in.

The ability to renew permits through an online system rolled out June 1, 2019. Permit holders receive renewals online and reminders. Process went very smoothly. It has proven to be more efficient for citizens and CPA.

Currently working on the MyParking app upgrade which will allow citizens to stop and start visitor parking sessions through the app that Calgarians use to pay for parking. It is integrated into the ParkPlus app. First round of testing was very successful. Looking to deploy in mid-July.

Additional upgrades to the online system and MyParking app will be undertaken over the next six months by a cross-departmental team within CPA. This work includes creating a fast and accurate way for users who do not have access to the online system or app to activate visitor parking sessions via phone.

MOVED BY M. Thompson to receive for information.

CARRIED

4D. SUB-COMMITTEE REPORTS AND UPDATES

1. Audit Committee

J. Kwong, Chair of the Audit Sub-Committee, provided an update from the meeting held on May 14, 2019.

The Calgary Parking Authority Control Environment Report, including Committee of Sponsoring Organizations (COSO) Framework was reviewed and approved, CPA AC2019-01 and forwarded to the Calgary Parking Committee for information.

MOVED BY E. Chidley to receive Report CPA AC2019-01, CPA Control Environment for information.

CARRIED

4E. LAND SUMMARY REPORT 2019

Distribution:

The 2019 Land Summary Report was distributed to Calgary Parking Committee Members.

G. Furtado presented the report and enquired if anyone had any changes to this report.

Administration will add 10 minutes to the next Calgary Parking Committee agenda to receive any updates or changes.

4F. LIST OF OUTSTANDING AND RECURRING ITEMS

Moved by M. Thompson to receive the list of Outstanding and Recurring Items for information.

CARRIED

5. CHAIR'S UPDATE

If there is an item you would like to discuss at future Committee Meetings, please email John Pantazopoulos.

6. ADJOURNMENT

Meeting adjourned at 10:32 a.m.

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2019 _____

CHAIRMAN

MEMBER