



**MINUTES OF THE REGULAR MEETING OF THE CALGARY PARKING AUTHORITY
HELD ON 2014 January 30 AT 7:30 a.m. IN THE CPA Centre of Excellence,
604 – 9th Ave S.W.**

Present: T. Malik
D. Yung
Councillor Carra
L. Hassanali
M. Logan
G. MacDonald
Councillor Magliocca
E. Sawyer

Also Present: T. McLeod, General Manager
W. Haidey, Controller

Minutes by: B. Goodman

T. Malik called the meeting to order at 7:40 a.m.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by M. Logan that the agenda for the January 30, 2014 CPA Board be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES – December 5, 2013

CONFIRM MINUTES, Moved by L. Hassanali that the Minutes for the 2013 December 5 Meeting be confirmed.

CARRIED

3. SUB-COMMITTEE REPORTS AND UPDATES

A. Governance

G. Macdonald, Chair of the Governance Committee, reported on the Governance Meeting held December 18, 2013.

G. MacDonald noted that the Chairman of the CPA would champion one strategic issue at each Board Meeting.

L. Hassanali to check mandate and vision and update at next Governance Meeting.

The GM Performance Review will be held In-Camera at this meeting.

Councillor Carra advised that the 5th member of the Board was deferred by Council to the February 10, 2014 Meeting of Council.

B. IP/ParkPlus

G. MacDonald, Chair of the IP/ParkPlus Committee, reported on the IP/ParkPlus Meeting held January 21, 2014.

The Committee has re-written Terms of Reference and will bring back to the Board.

T. Malik requested that a one page summary be provided from Committees to report to the Board going forward.

C. Audit

E. Sawyer, Chair of the Audit Committee, reported on the Audit Committee Meeting held December 10, 2013.

No issues arising. CPA will be reporting back to City Council in May 2014.

4A. CPA BOARD STRATEGIC SESSION

T. Malik led a discussion on the potential for a Strategic Session in February.

E. Sawyer would like a better understanding of what we are trying to accomplish.

It was agreed that more focus is required.

Decision made that there is no need for a Strategic Session at this time. Preparatory work is required, which includes the outline of a Strategic Plan. Sub-Committee to strike a first plan. Members of the Sub-Committee are: T. Malik, Councillor Carra, M. Logan, G. Macdonald and T. McLeod.

Administration will organize a meeting of the Sub-Committee.

4B. CPA2014-01 FINANCIAL RESULTS TO DECEMBER 31, 2013

W. Haidey, Controlller, presented the financial summary for December 2013.

Councillor Carra noted that City Council made a decision last year that a fund would be established where above budget is re-invested to growing parking in the public realm. Money would be reinvested back into the business of parking.

Moved by M. Logan to receive CPA2014-01 Financial Results to December 31, 2013 for information.

CARRIED

MOVE IN CAMERA, Moved by T. Malik that in accordance with Section 197 of the *Municipal Government Act*, and Sections 24(1)(a) and 24(1)(g) and 25(1) (c) (ii) of the *Freedom of Information and Protection of Privacy Act*, the Authority now move in camera at 8:30 am., to consider business matters.

Moved by G. MacDonald to move out of camera at 9:20am.

Moved by Councillor Carra that the Committee of the Whole do rise and report to the Authority.

CARRIED

RISE AND REPORT

4C. ELECTOR MEMBER VACANCY

T. Malik and G. MacDonald are invited to meet with a potential elector member at City Administration Building on Friday, January 31. Administration will retrieve the minutes concerning this item from Council's report for distribution to the Board members.

4D. CPA2013-21 CPA GOVERNANCE IMPLEMENTATION PLAN

The Strategic Planning Sub-Committee: T. Malik, Councillor Carra, M. Logan, G. Macdonald and T. McLeod, will meet and bring back to the Board action items and potential gaps from content discussed at the October strategic meeting.

4E. RATIONALE FOR IN-CAMERA ITEMS

G. MacDonald gave a summary of the discussion concerning this item at the last Governance Committee meeting. Recommendations outlined by Administration were accepted.

GM PERFORMANCE REVIEW

T. McLeod's performance was exemplary and recommendations are to be adopted; one opposed to one recommendation. Keep recommendations confidential under Sections 17 (1) and 19 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by D. Yung that all remaining items be tabled to the next meeting.

CARRIED

5. ADJOURNMENT

MOVED BY D. Yung that the CPA do now adjourn.

CARRIED

CONFIRMED BY THE CALGARY PARKING AUTHORITY

ON 2014 _____

CHAIRMAN

MEMBER