



Send completed form to [parkingeventrentals@calgary.ca](mailto:parkingeventrentals@calgary.ca)

Date of Request: \_\_\_\_\_

## EVENT RENTAL REQUEST FORM (PARKING ONLY)

Event Title: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

### Event Venue

Lot # and Address<sup>1</sup>: \_\_\_\_\_

Requesting:  entire lot  a selection of stalls, as described below

Approx. Number of Stalls<sup>2</sup>: \_\_\_\_\_

### Billing Information

Organization Name: \_\_\_\_\_

Legal Name:  same as above  other: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

### License Plate(s) for Registration<sup>3</sup>

License Plate List: \_\_\_\_\_

(if more than 10 license plates, please provide as a separate document)

I understand that as the event applicant I am required to provide a list of license plates (not to exceed 3 license plates per stall booked) in advance of the rental period.

### Calgary Parking Use

Event Accepted:  yes  no, reason: \_\_\_\_\_

Cost: \_\_\_\_\_ + \_\_\_\_\_ administration fee + \_\_\_\_\_

Other Details: \_\_\_\_\_

\_\_\_\_\_

THE CITY OF CALGARY

\_\_\_\_\_

Chris Blaschuk, Manager, Calgary Parking

\_\_\_\_\_

<sup>1</sup> Parking lot terms and conditions apply.

<sup>2</sup> Stalls provided on a first-come first serve basis. Stalls not guaranteed.

<sup>3</sup> License plates must be provided in advance of the event for internal registration if the entire lot is not booked.