



Send completed form to [parkingeventrentals@calgary.ca](mailto:parkingeventrentals@calgary.ca)

Date of Request: \_\_\_\_\_

### **EVENT RENTAL CODES REQUEST FORM**

Event Title: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

#### **Event Venue**

Lot # and Address<sup>1</sup>: \_\_\_\_\_

Approx. Number of Stalls<sup>2</sup>: \_\_\_\_\_

#### **Billing Information**

Organization Name: \_\_\_\_\_

Legal Name:  same as above  other: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Preferred Payment Method:  credit card (over phone)  cheque (mailed)  in person<sup>3</sup>

#### **Rate Specifics**

Duration:  <7 hours  7-24 hours

Day:  weekday  weekend

I acknowledge that failure to register the event code, by the user(s), at a pay machine at the parking facility may result in a parking ticket. In this case, the ticket is valid and will not be cancelled by Calgary Parking.

|   |
|---|
| <p><b>Calgary Parking Use</b></p> <p>Event Accepted: <input type="radio"/> yes <input type="radio"/> no, reason: _____</p> <p>Rate: _____ / stall</p> <p>Event Code(s): _____</p> |
|---|

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THE CITY OF CALGARY

\_\_\_\_\_  
Chris Blaschuk, Manager, Calgary Parking

<sup>1</sup> Parking lot terms and conditions apply.

<sup>2</sup> Stalls provided on a first-come first serve basis. Stalls not guaranteed.

<sup>3</sup> In person payment is only accepted at the Municipal Impound Lot (400 39 Avenue SE).